

EXPLANATORY NOTES FOR APPLICANTS

All Applicants should note the following Explanatory Notes when completing and/or submitting information for Registration Services.

Neither the St. Kitts and Nevis International Registry (SKANReg) nor the International Registrar of Shipping and Seamen (the Registrar) or his/her deputies, nor any Maritime Registrar (MR) shall be responsible for delays in issuing documentation due to incomplete or incorrect information being submitted by the Applicant

Applicants are especially reminded to ensure that the mailing address given by them to which documents are to be dispatched is valid and allows couriers e.g. DHL/TNT/UPS to deliver to it. Couriers may not deliver to P.O. Box numbers.

*All Application Forms are to be completed using a typewriter or in writing in CAPITAL LETTERS in **BLACK** ink. Illegible Applications will not be accepted.*

*For permanent applications the originals of such documentation, duly notarised by a Notary Public or legalised in the country of origin of the document, where necessary, must be sent to **SKANReg** before the application can proceed.*

All Applications are to be signed by the Owner or in the case of a company, a duly authorised officer of that company or the Owner's agent. In the case of an Owner's agent, such authority is to be supported by a written testimony giving such authority, including Power of Attorney where required.

*All sections of Application Forms should be completed. Where information is not applicable or not available "N/A" should be entered or N/C if there is no change. Boxes should **NOT** be left blank.*

*Where an application calls for forms and supporting documentation to be sent to **SKANReg**, for provisional applications such documentation may be sent by fax, email or other electronic means, but all details of the application including applicants signatures must be clearly shown.*

*No documentation will be issued by **SKANReg** or a MR until full payment has been received for the services applied for.*

"Saint Christopher & Nevis" has the same meaning as "St. Kitts & Nevis", both in National Law of the Federation and within the context of Ship Registration

Applicant's attention is drawn to The Saint Christopher and Nevis Merchant Shipping Act, No. 24 of 2002, associated Regulations and Amendments and the Telecommunications Act No. 2 of 2000.

In accordance with the Merchant Shipping (Amendment) Act of 2005 the Port of Registry may be either Basseterre, St. Kitts or Charlestown, Nevis

Applicant's attention is brought to sections 4, 5 & 6 of the Merchant Shipping Act and The Ship Ownership Qualification Regulations of 2005 concerning Qualification and Eligibility to own a St. Kitts & Nevis Ship and the requirement for a Representative Person (Maritime Resident Agent).

Any person making a false statement concerning the title to or ownership of, or the interest existing in a ship or any share in a ship or knowingly supplying information which is false when making an application to register a ship or apply for Seafarer's documentation, commits an offence under The Saint Christopher and Nevis Merchant Shipping Act 2002, No. 24 of 2002, which can result in de-registration of the ship, barring of the Seafarer and prosecution under the Laws of St. Kitts & Nevis.